

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JULY 12, 2011, 7:00 P.M.**

Mr. John Molinaro presiding.

Mr. Jaeckel led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Braugher, Kuhlman, Burow and Hanneman gave prior notice of their inability to attend.

District 1 Richard C. Jones	District 2 Vic Imrie, Jr.
District 3 Greg David	District 4 Augie Tietz
District 5 Jim Braugher	District 6 Ron Buchanan
District 7 Dwayne C. Morris	District 8 Rick L. Kuhlman
District 9 Amy Rinard	District 10 Lloyd Zastrow
District 11 Donald Reese	District 12 Mike Burow
District 13 Ed Morse	District 14 Pamela Rogers
District 15 Steven J. Nass	District 16 John Molinaro
District 17 Mary Delany	District 18 Jennifer Hanneman
District 19 Jim Schroeder	District 20 Jan Rooou
District 21 Craig Peterson	District 22 Blane Poulson
District 23 George Jaeckel	District 24 Gregory M. Torres
District 25 Walt Christensen	District 26 Carlton Zentner
District 27 Glen D. Borland	District 28 Dick Schultz
District 29 Paul Babcock	District 30 Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the June 14, 2011, meeting be approved as corrected and printed. Seconded and carried.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JULY 1, 2011**

Available Cash on Hand	
June 1, 2011	\$ (154,994.23)
June Receipts	<u>5,532,807.16</u>
Total Cash	\$ 5,377,812.93
Disbursements	
General - June 2011	\$4,037,191.85
Payroll - June 2011	<u>1,853,835.32</u>
Total Disbursements	<u>5,891,027.17</u>
Total Available Cash	\$ (513,214.24)
Cash on Hand (in banks) July 1, 2011	\$ 695,767.41
Less Outstanding Checks	<u>1,208,981.65</u>
Total Available Cash	\$ (513,214.24)
AIM Government & Agency Portfolio	3,990,887.82
Local Government Investment Pool - General	16,691,433.28

Institutional Capital Management	15,741,908.64
Local Government Investment Pool - Clerk of Courts	160,828.45
Local Government Investment Pool – Farmland Preservation	251,887.01
Local Government Investment Pool - Parks/Liddle	112,123.32
	<u>\$36,949,068.52</u>
2011 Interest - Super N.O.W. Acct.	\$ 1,247.67
2011 Interest - L.G.I.P. - General Funds	12,317.61
2011 Interest - ICM	96,792.86
2011 Interest - AIM	225.08
2011 Interest - L.G.I.P. - Parks/Carol Liddle Fund	110.50
2011 Interest – L.G.I.P. – Farmland Preservation	189.52
2011 Interest - L.G.I.P. - Clerk of Courts	121.01
Total 2011 Interest	<u>\$ 111,004.25</u>

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Human Resources Director Terri Palm-Kostroski recognized the 2nd quarter retirees from the County:

Susan Lenz, Court Clerk, 31 years 7 months of service
 Katherine A. Geissler, Clerk Typist, 8 years 9 months of service
 Frank L. Destefano, Human Services Professional 1, 25 years 6 months of service
 Cary C. Maas, Financial Planner, 30 years 10 months of service
 William Reichart, Community Outreach Worker, 14 years 6 months of service

Highway Commissioner Bill Kern recognized Lawrence L. Kiesling who retired after 23 years 10 months of service as a highway worker.

Sheriff Paul Milbrath recognized Eric Brooks who retired as a sergeant with the Sheriff’s Office after 35 years 10 months of service.

County Clerk Barbara Frank informed the Board of the claim of John Gillitzer in the amount of \$15,940.47 alleging the County is liable for costs of medical care following a State Department of Corrections ordered “probation hold” that led to the claimant being held in the county jail up to the time of his receiving the care. County Board Chair Molinaro referred claim to the Law Enforcement Committee.

County Board Chair Molinaro reported an e-mail communication received June 21, 2011, from UW System President Kevin P. Reilly thanking Jefferson County for forwarding approved Resolution 2011-32 on the preservation of the UW System.

Also noted was the Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on July 21, 2011, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

The communications and notice were received and placed on file.

The floor was opened for public comment. Tom Beane, Fort Atkinson, spoke regarding the recent misdemeanor charge against the Fair Park Director; John Klettke, Watertown, spoke on the exclusive beverage contract with Pepsi-Cola at Fair Park; and Sarah Kscinski, Johnson Creek, enlightened the Board on her participation in the Fairest of the Fair program.

Special Order of Business.

Sheriff Milbrath honored Crystal Farms, represented by Duane Schumacher and Keith Baker, and Oakdale Farms, represented by Joann White and Harry White, for their donations of food for inmate meals.

Renee Messing, representing Clifton Gunderson LLP, presented the audit report for the year ending December 31, 2010. (*Reporter's Note: Due to the length of the financial statements, they have not been reprinted in the minutes, but are on file in the County Clerk's Office and available for public inspection and examination during regular Courthouse hours.*)

Sheriff Paul Milbrath, Emergency Management Director Donna Haugom, Child Support Director Stacey Schuck, and Veterans Service Officer Yvonne Duesterhoeft presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 18, 2010, and June 16, 2011, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3465A-10, 3466A-10, 3527A-11, 3528A-11,
3529A-11 and 3530A-11

DATED THIS TWENTIETH DAY OF JUNE 2011
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS
3524A-11, 3525A-11 AND 3526A-11 IS JUNE 18, 2011.

Mr. Nass moved that the Planning & Zoning Report be adopted.
Seconded and carried.

Mr. Nass presented Ordinance No. 2011-08.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3465A-10 and 3466A-10 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 18, 2010, and Petitions 3527A-11, 3528A-11, 3529A-11 and 3530A-11 were referred for public hearing on June 16, 2011, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL
AND N, NATURAL RESOURCES

Create two, approximate 3-acre building sites and an approximate 3.2-acre Natural Resource zone on South Island View Road in the Town of Concord from part of PIN 006-0716-1821-000 (42.319 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon receipt and recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test for each building site showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3465A-10 and 3466A-10 – Ben Jasper)

Create both a 3-acre building site on Lundt Road and an adjoining 5.8-acre Natural Resource zone from part of PIN 026-0616-2722-000 (36 acres) in the Town of Sullivan. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. This action is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems for the building site, and upon approval and recording of a final certified survey map for the lots. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3529A-11 and 3530A-11 – Marsha Parker)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone 1.125 acres on Genz Road in the Town of Ixonia to create a building site from part of PIN 012-0816-1411-000 (37.25 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map including extraterritorial plat review, if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3527A-11 – Dan & Lacy Jablonski/Darlene Holz Trust property)

Create a new 6-acre building site on CTH E from part of PIN 012-0816-2932-001 (17.7409 acres) in the Town of Ixonia. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3528A-11 - Robyn Saxe/Ralph Stendel Trust property)

Mr. Nass moved that Ordinance No. 2011-08 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2011-33.

WHEREAS, on April 20, 1999, the County Board adopted Resolution No. 99-03 that required displaying the County seal on each side of all unmarked County vehicles, except those vehicles used for law enforcement purposes which shall be exempt at the discretion of the Sheriff, and

WHEREAS, on June 8, 1999, the County Board adopted Resolution No. 99-29 that amended Resolution No. 99-03 to exempt any vehicle clearly marked "Jefferson County", which marking also identifies the particular department operating the vehicle, and

WHEREAS, over the years various County departments have developed vehicle identification decals specific to their departments and have been applying these decals to County vehicles, and

WHEREAS, the department decals have become readily recognizable to the general public and clearly identify County vehicles to specific departments' operations, and

WHEREAS, some County vehicles that are assigned to departments should be exempted from any policy requiring vehicle identification decals due to security or client anonymity reasons,

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 99-03 and Resolution No. 99-29 are hereby rescinded.

BE IT FURTHER RESOLVED that the County Administrator be authorized and directed to approve department identification decals that are displayed on County vehicles, excluding Sheriff's Office decals which shall be approved by the Sheriff or his designee.

BE IT FURTHER RESOLVED that County vehicle identification decals shall be displayed on each side of all non-sheriff County vehicles, except as exempted by the County Administrator or the Sheriff in the case of Sheriff's Office vehicles.

Fiscal Note: Adoption of this resolution will have no fiscal impact to the County, as it merely clarifies to County's current practice and establishes authority for implementation.

Mr. Mode moved that Resolution No. 2011-33 be adopted. Seconded and carried.

Mr. Mode presented Resolution No. 2011-34.

WHEREAS, Resolution 2011-14 approved the County's tentative supervisory district plan for elections commencing in 2012, and

WHEREAS, municipalities in the County are required by law to create wards in the size and location necessary to accommodate the County's tentative supervisory district plan and report the boundaries of those wards to the County within sixty days of receipt of the County's tentative supervisory district plan, and

WHEREAS, section 5.18, Wisconsin Statutes, provides the County's remedy if a municipality fails to divide or divides in a fashion that does not meet the requirements of the County's tentative supervisory district plan, and

WHEREAS, section 5.18, Wis. Stats., requires the County to petition the

Court within fourteen days of the due date for municipal ward plans in order to obtain relief from noncompliance with the County's tentative district plan, and

WHEREAS, municipal ward divisions are due back to the County by July 19 and there is no County Board meeting within the next fourteen days thereafter in which to authorize a petition to the Court for relief should that be necessary, and

WHEREAS, it is desirable to delegate the decision to petition for relief, if necessary, to the Administration & Rules Committee, which has been overseeing the reapportionment process,

NOW, THEREFORE, BE IT RESOLVED that the Administration & Rules Committee is authorized to petition the Jefferson County Circuit Court for an order dividing a municipality into wards in accordance with applicable law and the County's tentative supervisory district plan upon a municipality's failure to divide or submission of a division which does not comply with the tentative supervisory district plan.

Fiscal Note: Filing fees and service costs will be approximately \$300. The balance of costs would be the allocated staff time necessary to process the petition and court appearances.

Mr. Mode moved that Resolution No. 2011-34 be adopted. Seconded and carried.

Ms. Rogers read Resolution No. 2011-35.

WHEREAS, the City of Jefferson currently has a sanitary sewer lift station on Woolcock Street across from the main County Highway Department facilities, and

WHEREAS, the City has made an Offer to Purchase county land on the southeast corner of Elizabeth and Woolcock Street to build a new lift station on a 30 foot by 35 foot parcel, which is also part of County Highway Department property, and

WHEREAS, the property the City desires has been appraised at \$2,400 with an additional \$1,200 for temporary use of adjacent property during the construction process, with the appraisal cost of \$250 to be divided between the parties,

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to execute a deed conveying the above parcel as surveyed by the County Surveyor Tom Wollin to the City of Jefferson if the City accepts the following terms:

- 1) Price to be \$3,725;
- 2) Title to be as called for in lines 190-193 of the Offer to Purchase;
- 3) Description of the property, lines 182-184 of the Offer, is further set forth in Tom Wollin's survey dated June 30, 2011;
- 4) Property sold "as is";
- 5) City to accept in writing by July 22, 2011;
- 6) Closing within seven days of acceptance; and
- 7) All other terms of the offer are not part of this counteroffer.

Fiscal Note: The amount received constitutes unbudgeted revenue.

Ms. Rogers moved that Resolution No. 2011-35 be adopted. Seconded and

carried: Ayes 25, Noes 1 (Zentner), Absent 4 (Braugher, Kuhlman, Burow, Hanneman).

Mr. Zastrow read Resolution No. 2011-36.

WHEREAS, the Human Services Director and the Human Services Board recommend creation of one (1) full-time, Behavioral Health Specialist position, and

WHEREAS, the requests for services in the Mental Health/AODA clinic and Emergency Mental Health areas have increased dramatically, averaging 95 – 100 clients per case manager, and

WHEREAS, the proposed Behavioral Health Specialist position would assist in reducing the potential liability from such a large case load as well as assist in meeting needs in the mandated area of Emergency Mental Health, and

WHEREAS, after due consideration, the Human Resources Committee recommends the change proposed by the Human Services Director and Human Services Board.

NOW, THEREFORE, BE IT RESOLVED that the 2011 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: The Behavioral Health Specialist position is 67.3% funded by Medicaid and State funding. Any additional tax-levy cost will be covered by funds budgeted for a full-time Community Outreach Worker position, which currently is, and will remain, vacant. Therefore, no additional funds are required in 2011. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Zastrow moved that Resolution No. 2011-36 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 4 (Braugher, Kuhlman, Burow, Hanneman).

Supplemental information presented at the July 12, 2011, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:07 p.m.